



Sunburst Community Foundation

Strengthening our Future!

Grant Application Information

Eligibility: All projects must be sponsored by a public agency or an organization with non-profit 501(c)(3) status

- All successful applicants will be required to complete reporting information within 6 months of the grant award

About the Grants: Grants must be used for charitable projects addressing one or more of the following areas for Sunburst:

- 1: Humanities/Culture – for example, libraries or historical museums
- 2: Social Services – for example, food banks or senior services
- 3: Public Safety – for example, police, or fire & ambulance services
- 4: Civic Improvements – for example, parks, playgrounds, or beautification
- 5: Support for local charitable organizations with a specific project or equipment

Please Submit 2 copies of the application package to:

Sunburst Community Foundation

PO Box 683

Sunburst, MT 59482 Or e-mail a complete packet to lyndac@northerntel.net

Application Package must include:

- Grant Application Cover Sheet Form
- Copy of public agency status documentation or 501(c)(3) designation letter and fiscal sponsorship documentation if applicable
(Note: non-profit status with the state of Montana is not sufficient)
- One-page project budget - Please include the specific amount of funding you are requesting from the Sunburst Community Foundation, as well as bids or price quotes for specific products or services
- An annual financial report for your organization
- Proposal Narrative: including the following items
(Maximum 1 page)
 1. Describe the project
 2. Which of the five program areas listed above will the project address and how?
 3. What is the need for the project in Sunburst and how many people will benefit?
 4. Who will be involved? Please include your board roster.
 5. When will the project begin and be completed?
 6. If you were awarded only a partial grant, of the total you are requesting, how would this affect your project?
 7. What other funding sources have you obtained? Preference will be given to organizations that have other gifts or matching funds that bring leverage to this grant.